

	<b>JUSTICE CABINET DEPARTMENT OF JUVENILE JUSTICE POLICY AND PROCEDURES</b>	<b>REFERENCES:</b> <b>505 KAR 1:140</b> <b>3-JDF-5C-01, 01-1, 02, 03, 04, 04-2, 04-3, 04-6, 04-7, 04-8, 04-9, 07</b>
<b>CHAPTER: Detention Services</b>		<b>AUTHORITY: KRS 15A.065</b>
<b>SUBJECT: Educational Programming &amp; Assessment</b>		
<b>POLICY NUMBER: DJJ 725</b>		
<b>TOTAL PAGES: 2</b>		
<b>DATE ISSUED: July 15, 2005</b>		<b>EFFECTIVE DATE: 02/03/06</b>
<b>APPROVAL: Bridget Skaggs Brown</b>	<b>, COMMISSIONER</b>	

## **I. POLICY**

The Department of Juvenile Justice shall provide educational services, consistent with the needs of the population and operating in compliance with Federal and state laws and regulations, to youth in regional juvenile detention centers through written agreement with local school districts or private or public providers.

## **II. APPLICABILITY**

This policy shall apply to all DJJ regional juvenile detention centers.

## **III. DEFINITIONS**

Not Applicable

## **IV. PROCEDURES**

- A. The DJJ Education Branch staff shall be responsible for reviewing the contents of the written agreements with regional juvenile detention staff.
- B. Educational services shall be made available to each youth upon admission, except if there is substantial evidence to justify otherwise.
- C. Educational services, necessary specialized equipment and appropriate educational materials shall be provided at no cost to the youth.
- D. Educational services shall be individualized to meet the assessment, educational, and developmental instruction needs of each youth, constructed on an open entry—open exit basis, and scheduled so that educational services do not compete with other facility programming.
- E. Business, industry, and community resources shall be used to the extent feasible in developing academic and vocational education programs and to supplement the facility's programs for selected youth.

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- F. Educational assessments, which may include vocational assessments, shall be completed within fourteen (14) calendar days of the youth's admission if previous results are not available.
- G. Available social history information and the results of medical and mental health screening conducted by DJJ staff shall be shared with the school administrator or designee to the extent possible by law.
- H. The behavior management program developed in compliance with DJJPP 716 shall include incentives for educational participation and formal recognition of educational accomplishments.
- I. The disciplinary code developed in compliance with DJJPP 717 shall include disciplinary measures for inappropriate behaviors occurring within the education environment.
- J. Youth who demonstrate behavior so disruptive that they must be removed from the classroom shall be under the supervision of DJJ staff until readmitted to the classroom.

## **V. MONITORING MECHANISM**

The DJJ Education Branch Manager or designee, the DJJ Quality Assurance Branch, the Regional Facilities Administrator, the superintendent of the regional juvenile detention center, and the school administrator shall monitor these activities. Monitoring shall be conducted at least annually to ensure the effectiveness of the education program against stated objectives.